



Town Council Town Council Workshop Meeting
March 23rd, 2022 @ 6:30 pm
VIA TOWN HALL & CONFERENCE CALL

6:30 pm Town Council Meeting

- I.** Call to Order:
- II.** Opening Ceremonies
 - a.** Roll Call:
 - b.** Pledge of Allegiance:
 - c.** Recognition of Visitors:
 - d.** Announcements:
- III.** Adoption of Agenda.
- IV.** Approval / Rejection of Minutes
 - a.** Approval/ Rejection of Council Minutes from the March 2nd, 2022, Town Council Meeting.
 - b.** Approval/ Rejection of Council Minutes from the February 16th 2022, Town Council Executive Session Meeting.
 - c.** Approval/ Rejection of Minutes from the February 26th 2022, Town Council Special Meeting for the swearing in of Police Chief Longo
- V.** Swearing in of Town of Townsend Board of Elections Members.
- VI.** Townsend Wastewater Feasibility Study Presentation, presented by Remington & Vernick Engineers.
- VII.** State Police:
- VIII.** Town of Townsend Police Chief's Report
- IX.** Mayor's Report
 - a. ACTION ITEM:** A discussion and reading of the Mayor's Proclamation to proclaim Wednesday, March 23rd, 2022 as "Mayor's Monarch Pledge Day" in the Town of Townsend.
- X.** Reports
 - a.** Town Attorney Fred Townsend III
 - b.** Town Engineer Edwin Van-Otoo
 - 1. An update on Town projects
 - 2. Discussion regarding the need for a pole barn for Town Public Works Department.
 - c.** Town Manager
 - 1. **ACTION ITEM:** Discussion and possible vote regarding the purchase of a body worn camera for the Town of Townsend Police Department.
 - 2. **ACTION ITEM:** Discussion and possible vote regarding the purchase of a radar gun for the Town of Townsend Police Department.

Town Meetings will return to both an in person and a virtual format. Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:

<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

3. **ACTION ITEM:** Discussion and possible vote to authorize repairs to the Charger police vehicle.
4. **ACTION ITEM:** Discussion and possible vote to authorize the maintenance work on the Ford Explorer to be purchased.
5. **ACTION ITEM:** Discussion and possible vote to authorize mulching for the Town Park.

XI. Committee Reports

- a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
- b. **Human Resources Committee:** Chair: Mayor Miller
- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
 - a. Review and discussion regarding letter from the Planning Commission recommending amendments to Chapter 24 of the Townsend Code.
- e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
- f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
- g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - a. Discussion on possible Town Events.
- h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
- i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke
 - a. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-005 to recognize the Town of Townsend Day.
 - b. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-006 to recognize Women's History Month.

XII. Citizens Comments & Participation

XIII. Recess Council Meeting to Convene Executive Session

XIV. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(9) the Town Council will be meeting in executive session strategy session relating to personnel matters.

XV. Close Executive Session & Re-convene Council Meeting.

XVI. Adjournment.
